

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2018

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 4/12/2018 Time drill was held 7:35 am

Exact time required to evacuate/shelter/secure 3:00 minutes

Total Participants 422

Remarks _____

Total required drills complete to date 9

Name and title of person conducting drill Dr. Neuhoff

Signature of person conducting drill Catherine M. Neuhoff Ph.D.
Digitally signed by Catherine M. Neuhoff Ph.D.
Date: 2018.04.13 16:28:08 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date _____

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017-18

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 3/1/2018 Time drill was held 12:14 pm

Exact time required to evacuate/shelter/secure Less than a minute

Total Participants _____

Remarks External doors are locked at all times and teachers class room doors are locked but open at all times allowing for us

to quickly secure classrooms. Walk through assuring that all staff secured windows took 9 minutes total. All doors were locked; blinds closed.

Total required drills complete to date 8

Name and title of person conducting drill Dr. Neuhoff

Signature of person conducting drill Catherine M. Neuhoff Ph.D. Digitally signed by Catherine M. Neuhoff Ph.D.
Date: 2018.03.01 17:26:08 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 3/1/2018

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

_____ School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 2/27/2018 Time drill was held 12:05 pm

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 340

Remarks Took advantage of a warm winter day and the fact that we had not had a fire drill since November.

Total required drills complete to date 5

Name and title of person conducting drill Dr. Neuhoff

Signature of person conducting drill Catherine M. Neuhoff Ph.D. Digitally signed by Catherine M. Neuhoff Ph.D.
Date: 2018.03.01 17:22:42 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 3/1/2018

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

_____ School Year

TYPE OF DRILL

Fire Drill – ***5 required**

Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**

Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**

Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 12/7/2017 Time drill was held 12:35 pm

Exact time required to evacuate/shelter/secure 6 minutes

Total Participants 850

Remarks Substitute teacher did not have his blinds pulled for the external threat lock down

Several classroom doors were left open if class was not in being held in that space.

Total required drills complete to date 4

Name and title of person conducting drill Dr. Catherine Neuhoff

Signature of person conducting drill Catherine M. Neuhoff Ph.D. Digitally signed by Catherine M. Neuhoff Ph.D.
Date: 2017.12.07 13:26:25 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 12/7/2017

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

_____ School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 11/13/2017 Time drill was held 1:05 pm

Exact time required to evacuate/shelter/secure 3 minutes, 23 seconds

Total Participants 410

Remarks Kitchen staff entered restroom at the start of the drill, ignoring the signal to evacuate.

Total required drills complete to date 3

Name and title of person conducting drill Dr. Neuhoff

Signature of person conducting drill Catherine M. Neuhoff Ph.D. Digitally signed by Catherine M. Neuhoff Ph.D.
Date: 2017.11.13 16:00:44 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 11/13/17

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

_____ School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher

Date of Drill 10/2/2017 Time drill was held 12:50 PM

Exact time required to evacuate/shelter/secure 10 min.

Total Participants 410

Remarks Held just before class change; all students within classrooms;
Door 17 locked but slightly ajar; all blinds closed;

Total required drills complete to date 2

Name and title of person conducting drill Neuhoff

Signature of person conducting drill Catherine M. Neuhoff Ph.D. Digitally signed by Catherine M. Neuhoff Ph.D.
Date: 2017.10.10 18:06:51 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 10/10/2017

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

_____ School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 9/14/2017 Time drill was held 8:30

Exact time required to evacuate/shelter/secure 3 min. 18 sec

Total Participants 410

Remarks Middle school students from MSVPA were in a hall change;
Winning Futures had to be reminded to evacuate; Auc continued
to work on construction in the kitchen

Total required drills complete to date 1

Name and title of person conducting drill Neuhoff

Signature of person conducting drill Catherine M. Neuhoff Ph.D. Digitally signed by Catherine M. Neuhoff Ph.D.
Date: 2017.09.14 08:59:29 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 9/14/2017