

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017/2018

School Year

## TYPE OF DRILL

Fire Drill – **\*5 required**

Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**

Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**

Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Harwood

Date of Drill 05/09/2018 Time drill was held 3:00 p.m.

Exact time required to evacuate/shelter/secure 1 minute 22 seconds

Total Participants Entire staff & students \_\_\_\_\_

Remarks the alarm was sounded and students and staf exited the building. Principal radioed each grade via walkie-talkie for attendance. Once all were accounted for, the outside bells were rung for re-admittance.

Total required drills complete to date Five

Name and title of person conducting drill Corey Tremmel

Signature of person conducting drill joyce limburg  Digitally signed by joyce limburg  
Date: 2018.05.09 15:34:11 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title Audio Sentry was notified

Drill Submitted Electronically Date 05/09/2018

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017/2018

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Harwood

Date of Drill 04/19/2018 Time drill was held 2:45

Exact time required to evacuate/shelter/secure Less than 1 minute

Total Participants Entire staff & students \_\_\_\_\_

Remarks The alarm was sounded and students and staff exited the building. Principal radioed each grade via walkie-talkie for attendance. Once all were accounted for, the outside bells were rung for re-admittance.

Total required drills complete to date Four

Name and title of person conducting drill Corey Tremmel

Signature of person conducting drill joyce limburg  Digitally signed by joyce limburg  
Date: 2018.04.20 08:22:25 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title Audio Sentry was notified

Drill Submitted Electronically Date 04/20/2018

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017/2018

School Year

## TYPE OF DRILL

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Harwood

Date of Drill 03/08/2018 Time drill was held 10:20 a.m.

Exact time required to evacuate/shelter/secure 7 minutes

Total Participants Entire Staff

Remarks Students attended an assembly and when it ended the principal made an announcement that a take shelter drill was taking place and as classes left the assembly they went directly to their designated areas.

Total required drills complete to date One

Name and title of person conducting drill Corey Tremmel

Signature of person conducting drill joyce limburg Digitally signed by joyce limburg  
Date: 2018.03.08 13:33:41 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 03/08/2018

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017/2018

School Year

## TYPE OF DRILL

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Harwood Elementary

Date of Drill 02/06/2018 Time drill was held 2:15 pm

Exact time required to evacuate/shelter/secure 5 minutes

Total Participants All students & Staff

Remarks Announcement was made via overhead that we were going into an internal Lock Down.

All students were asked to be secure in their classroom with doors locked. All staff and students were accounted

for via walkie and the all clear announcement was made.

Total required drills complete to date 3

Name and title of person conducting drill Corey Tremmel

Signature of person conducting drill joyce limburg Digitally signed by joyce limburg  
Date: 2018.02.06 14:42:06 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 02/06/2018

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

\_\_\_\_\_ School Year

<u>TYPE OF DRILL</u>	<u>TIME OF DRILL</u>
<input type="checkbox"/> Fire Drill – <b>*5 required</b> <small>Conduct one prior to 12/1*</small>	<input type="checkbox"/> Standard
<input checked="" type="checkbox"/> Tornado (Take Shelter) Drill – <b>*2 required</b> <small>Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.*</small>	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down – <b>*3 required</b> <small>Conduct one prior to 12/1*</small>	<input type="checkbox"/> Recess
<input type="checkbox"/> AED/Cardiac Event	<input type="checkbox"/> Other Events (e.g. Lunch)
<input type="checkbox"/> Other (e.g. bus evac.)	
<b>Mandatory Drills</b> *Mandated by changes to the school code	

Name of Reporting School Harwood Elementary

Date of Drill 1/10/2018 Time drill was held 11:00 AM

Exact time required to evacuate/shelter/secure 2 mins 30 sec

Total Participants 371

Remarks \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total required drills complete to date 1

Name and title of person conducting drill Corey Tremmel

Signature of person conducting drill Corey Tremmel Digitally signed by Corey Tremmel  
Date: 2018.01.11 06:58:57 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date \_\_\_\_\_

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017/2018

School Year

## TYPE OF DRILL

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Harwood Elementary

Date of Drill 12/01/2017 Time drill was held 10:45 AM

Exact time required to evacuate/shelter/secure 3 Minutes

Total Participants All students & Staff

Remarks Announcement was made via overhead that we were going into an internal Lock Down.

Once all students and staff were safe and rooms secure the all clear was made via overhead.

Total required drills complete to date 2

Name and title of person conducting drill joyce Limburg, Secretary

Signature of person conducting drill joyce limburg Digitally signed by joyce limburg  
Date: 2017.12.01 10:58:23 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 12/01/2017

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017/2018                      School Year

<u><b>TYPE OF DRILL</b></u>	<u><b>TIME OF DRILL</b></u>
<input checked="" type="checkbox"/> <b>Fire Drill – *5 required</b> <small>Conduct one prior to 12/1*</small>	<input type="checkbox"/> Standard
<input type="checkbox"/> <b>Tornado (Take Shelter) Drill – *2 required</b> <small>Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.*</small>	<input type="checkbox"/> Class Change
<input type="checkbox"/> <b>Lock Down – *3 required</b> <small>Conduct one prior to 12/1*</small>	<input type="checkbox"/> Recess
<input type="checkbox"/> AED/Cardiac Event	<input type="checkbox"/> Other Events (e.g. Lunch)
<input type="checkbox"/> Other (e.g. bus evac.)	
<b>Mandatory Drills</b> *Mandated by changes to the school code	

Name of Reporting School Harwood

Date of Drill 11/09/2017 Time drill was held 9:40 a.m.

Exact time required to evacuate/shelter/secure 2 minutes & 7 seconds

Total Participants Entire staff & students                     

Remarks The alarm was sounded and students and staff exited the building. Principal radioed each grade via walkie-talkie for attendance. Once all were accounted for, the outside bells were rung for re-admittance.

Total required drills complete to date Three

Name and title of person conducting drill Corey Tremmel

Signature of person conducting drill joyce limburg Digitally signed by joyce limburg  
Date: 2017.11.09 10:50:03 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title Audio Sentry was notified

Drill Submitted Electronically Date 11/09/2017

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017/2018                      School Year

<u><b>TYPE OF DRILL</b></u>	<u><b>TIME OF DRILL</b></u>
<input checked="" type="checkbox"/> <b>Fire Drill – *5 required</b> <small>Conduct one prior to 12/1*</small>	<input type="checkbox"/> Standard
<input type="checkbox"/> <b>Tornado (Take Shelter) Drill – *2 required</b> <small>Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.*</small>	<input type="checkbox"/> Class Change
<input type="checkbox"/> <b>Lock Down – *3 required</b> <small>Conduct one prior to 12/1*</small>	<input type="checkbox"/> Recess
<input type="checkbox"/> AED/Cardiac Event	<input type="checkbox"/> Other Events (e.g. Lunch)
<input type="checkbox"/> Other (e.g. bus evac.)	
<b>Mandatory Drills</b> *Mandated by changes to the school code	

Name of Reporting School Harwood

Date of Drill 10/16/2017 Time drill was held 11:00 a.m.

Exact time required to evacuate/shelter/secure 1 minute 51 seconds

Total Participants Entire staff & students \_\_\_\_\_

Remarks The alarm was sounded and students and staff exited the building. Principal radioed each grade via walkie-talkie for attendance.  
Once all were accounted for, the outside bells were rung for re-admittance.

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Total required drills complete to date Two

Name and title of person conducting drill Corey Tremmel

Signature of person conducting drill joyce limburg Digitally signed by joyce limburg  
Date: 2017.10.16 11:10:15 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police  
 Name and Title Audry Sentry was notified

Drill Submitted Electronically Date 10/16/2017



# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017/2018

School Year

## TYPE OF DRILL

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Harwood Elementary

Date of Drill 09/26/2017 Time drill was held 9:35 AM

Exact time required to evacuate/shelter/secure \_\_\_\_\_

Total Participants All students and staff \_\_\_\_\_

Remarks Announcement was made via overhead that we were going into an external Lock Down.

Once all students and staff were safe and rooms secure the all clear was made via overhead.

Total required drills complete to date one

Name and title of person conducting drill Corey Tremmel

Signature of person conducting drill joyce limburg  Digitally signed by joyce limburg  
Date: 2017.09.27 09:58:45 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 09/27/2017

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017/2018

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Harwood

Date of Drill 09/13/2017 Time drill was held 9:15 a.m.

Exact time required to evacuate/shelter/secure 1 minute 43 seconds

Total Participants Entire staff & students \_\_\_\_\_

Remarks The alarm was sounded and students and staff exited the building. Principal radioed each grade via walkie-talkie for attendance. Once all were accounted for, the outside bells were rung for re-admittance

Total required drills complete to date One

Name and title of person conducting drill Corey Tremmel

Signature of person conducting drill joyce limburg  Digitally signed by joyce limburg  
Date: 2017.09.13 09:31:17 -04'00'

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title Audio Sentry was notified

Drill Submitted Electronically Date 09/13/2017