

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017-18

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 5/15/2018 Time drill was held 1:25 PM

Exact time required to evacuate/shelter/secure 60 SECONDS

Total Participants 385

Remarks STUDENTS AND STAFF STOOD ON SOGGY  
GROUNDS DUE TO THE RAIN

Total required drills complete to date 5

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill CHERYL PRIEMER Digitally signed by CHERYL PRIEMER  
Date: 2018.05.15 13:38:22 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 5/15/2018

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- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 4/23/2018 Time drill was held 11:45 AM

Exact time required to evacuate/shelter/secure 60 SECONDS

Total Participants 385

Remarks THIS DRILL WAS HELD DURING LUNCH TIME -  
THE LUNCH SUPERVISORS AND STAFF WORKED TOGETHER  
TO MANAGE THE STUDENTS

Total required drills complete to date 4

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill CHERYL PRIEMER Digitally signed by CHERYL PRIEMER  
Date: 2018.05.15 13:35:44 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 5/15/2018

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Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 3/26/2018 Time drill was held 12:30 pm

Exact time required to evacuate/shelter/secure zero

Total Participants 320

Remarks preschool was not in session yet - kept preK students and parents outside until drill was completed. This was an external threat practice.

Total required drills complete to date 3

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill CHERYL PRIEMER Digitally signed by CHERYL PRIEMER  
Date: 2018.03.26 12:51:51 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date \_\_\_\_\_

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Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 3/6/2018 Time drill was held 1:20

Exact time required to evacuate/shelter/secure 2 MIN

Total Participants 380

Remarks STUDENTS AND TEACHERS MOVED QUICKLY AND QUIETLY  
TO THEIR SECURE AREAS

Total required drills complete to date 2

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill CHERYL PRIEMER Digitally signed by CHERYL PRIEMER  
Date: 2018.03.07 08:33:20 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 3/6/2018

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- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 1/4/2018 Time drill was held 9:30 AM

Exact time required to evacuate/shelter/secure 2 MIN

Total Participants 380

Remarks STUDENTS AND TEACHERS DID WELL

Total required drills complete to date 1

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill CHERYL PRIEMER Digitally signed by CHERYL PRIEMER  
Date: 2018.03.07 08:31:02 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 1/4/2018

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 12/7/2017 Time drill was held 2:00 pm

Exact time required to evacuate/shelter/secure 2:00 - internal

Total Participants 340

Remarks teachers were able to hide students

Total required drills complete to date 2

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill CHERYL PRIEMER Digitally signed by CHERYL PRIEMER  
Date: 2018.03.26 12:36:15 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date \_\_\_\_\_

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- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 10/24/2017 Time drill was held 2:15 pm

Exact time required to evacuate/shelter/secure 2 min

Total Participants 400

Remarks chilly and damp day

Total required drills complete to date 3 fire

Name and title of person conducting drill Cheryl Priemer, Principal

Signature of person conducting drill CHERYL PRIEMER Digitally signed by CHERYL PRIEMER  
Date: 2017.10.24 14:23:29 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/24/2017

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- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
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- Other (e.g. bus evac.)

## TIME OF DRILL

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**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Holden

Date of Drill 9/19/2017 Time drill was held 12:10 pm

Exact time required to evacuate/shelter/secure 3 min to empty cafe

Total Participants whole school

Remarks This drill was conducted during lunch time. Half the students were already outside playing so we just had to evacuate the cafe. The lunch supervisors outside gathered their students by grade so we could account for all students.

Total required drills complete to date 2

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill CHERYL PRIEMER Digitally signed by CHERYL PRIEMER  
Date: 2017.12.19 10:11:29 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 12/18/2017



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- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
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**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 9/7/2017 Time drill was held 10 AM

Exact time required to evacuate/shelter/secure IMMEDIATELY

Total Participants 350

Remarks \_\_\_\_\_  
EXTERNAL LOCKDOWN THREAT PRACTICED - LOCK OUT

Total required drills complete to date 1

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill CHERYL PRIEMER Digitally signed by CHERYL PRIEMER  
Date: 2017.09.08 12:00:50 -04'00'

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 9/8/2017

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
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## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 8/22/2017 Time drill was held 10 am

Exact time required to evacuate/shelter/secure 3 min

Total Participants 380

Remarks Drizzling and chilly morning. Students and staff exited the building quickly and quietly.

Total required drills complete to date 1

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill CHERYL PRIEMER Digitally signed by CHERYL PRIEMER  
Date: 2017.08.22 10:24:52 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 8/22/2017