

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2019-2020

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 3/5/2020 Time drill was held 1:30 PM

Exact time required to evacuate/shelter/secure 1 MIN

Total Participants 400

Remarks STUDENTS AND STAFF MOVED QUICKLY AND QUIETLY  
TO THEIR SECURE LOCATIONS

Total required drills complete to date 2

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 3/5/2020

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Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 1/14/2020 Time drill was held 2:30 PM

Exact time required to evacuate/shelter/secure \_\_\_\_\_

Total Participants 400

Remarks ALICE CONE MOVED OUTSIDE THE SCHOOL  
STAFF RELOCATED IF APPROPRIATE DURING THE DRILL

Total required drills complete to date 2

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 1/14/2020

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- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 1/10/2020 Time drill was held 9:50 AM

Exact time required to evacuate/shelter/secure 2 MIN

Total Participants 400

Remarks \_\_\_\_\_  
WE RAN THE DRILL TWICE - TEACHERS WERE CONFUSED AS TO WHERE THEY SHOULD SHELTER IN PLACE

Total required drills complete to date 1

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 1/10/2020

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – \*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

**TIME OF DRILL**

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 11/13/2019 Time drill was held 2:15 PM


Exact time required to evacuate/shelter/secure 2 MIN

Total Participants 400

Remarks PREK-5 ALL PARTICIPATED IN DRILL

Total required drills complete to date 3

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 11/13/2019

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 10/8/2019 Time drill was held 2:00 PM

Exact time required to evacuate/shelter/secure 3 MIN

Total Participants 400

Remarks STAFF AND STUDENTS RESPONDED TO THE ALICE CONE WITH SERIOUSNESS. STAFF MADE APPROPRIATE DECISIONS BASED ON WHERE THE CONE WAS POSITIONED.

Total required drills complete to date 2

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/8/2019

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- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 10/8/2019 Time drill was held 12:30 LUNCH

Exact time required to evacuate/shelter/secure 3 MINUTES

Total Participants 400

Remarks STAFF AND STUDENTS EXITED THE BUILDING DURING LUNCH TIME  
LUNCH SUPERVISORS ASSISTED WITH THE DRILL

Total required drills complete to date 2

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/8/2019

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## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School holden elementary

Date of Drill 9/12/2019 Time drill was held 10 am

Exact time required to evacuate/shelter/secure 3 min

Total Participants 370

Remarks students and staff exited the building quickly and quietly

Total required drills complete to date 1

Name and title of person conducting drill cheryl priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 9/12/2019