

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2023-2024

School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 5/23/2024 Time drill was held 2:30

Exact time required to evacuate/shelter/secure 90 secs.

Total Participants 629

Remarks Students were quick to react and evacuate.

Total required drills complete to date 10

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 5/23/2024

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Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 4-22-2024 Time drill was held 10:00

Exact time required to evacuate/shelter/secure 90 seconds

Total Participants 717

Remarks Drill went well.

Total required drills complete to date 9

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 4-22-2024

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Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 4-04-2024 Time drill was held 11:00

Exact time required to evacuate/shelter/secure 1 minute

Total Participants 648

Remarks Drill went well. Need to look at the BAND app with all staff.

Total required drills complete to date 8

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 4-04-2024

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Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 3-20-2024 Time drill was held 1:30


Exact time required to evacuate/shelter/secure 4 minutes

Total Participants 589

Remarks Drill went well. Kids and staff went to their spots and waited for instructions.

Total required drills complete to date 7

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 3-20-2024

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2023-2024

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TYPE OF DRILL

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Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 1-24-2024 Time drill was held 2:45


Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 659

Remarks Drill went well. Worked on Hard Corners
in the classrooms and for students to report
to the nearest classroom in ALICE protocols.

Total required drills complete to date six

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 1-24-2024

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2023-2024

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TYPE OF DRILL

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Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 1-10-2024 Time drill was held 10:00

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 639

Remarks Drill went well. Everyone sheltered.

Total required drills complete to date 5

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 1/10/2024

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Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 11/08/2023 Time drill was held 1:20

Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 789

Remarks Down Pour of Rain at 12:00 pushed the drill back to 1:20.

Total required drills complete to date 4

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 11/8/2023

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Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 10/13/2023 Time drill was held 1:45


Exact time required to evacuate/shelter/secure 2 min. 20 secs

Total Participants 587

Remarks The drill went well.

Total required drills complete to date 3

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 10/13/2023

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Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 10/04/2023 Time drill was held 9:45


Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 698

Remarks Drill went well. Staff worked on HARD
CORNERS and making sure doors were locked,
lights were turned off and door was baracaded.

Total required drills complete to date 2

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 10/04/2023

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Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 9-7-2023 Time drill was held 10:30


Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 672

Remarks The staff and students did a nice job
getting out of the building and to a safe place
on our first drill of the school year.

Total required drills complete to date 1

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 9-07-2023