



# WARREN CONSOLIDATED SCHOOLS

8655 Irving Rd \* Sterling Heights, MI 48312 \* 586-825-2400

## PARENT CHECKLIST

***You must have the following information before coming in to register your student. NO EXCEPTIONS!***

Check when complete	Documents to Bring to Registration
<input type="checkbox"/>	Original Birth Certificate
<input type="checkbox"/>	Immunization Records
<input type="checkbox"/>	Names and addresses of last two years schools attended including: School Name(s), Address, City, State and Phone Number(s).
<input type="checkbox"/>	Official Discipline Records ( <b><i>Discipline records from previous schools must be provided before final student placement can be determined.</i></b> )
<input type="checkbox"/>	<u>Current Mortgage</u> <u>OR</u> <u>Lease Agreement</u> <u>OR</u> <u>Property Tax Statement</u>
<input type="checkbox"/>	<u>Current Bill</u> (e.g. Utility, Cellular Telephone, Doctor, Insurance Bill, etc.). Bill must have homeowner's/parent's name and address on it. <b><u>Shut off notices will not be accepted.</u></b> <input type="checkbox"/> If you are NOT the homeowner/leaseholder you will need a notarized letter from the homeowner/leaseholder stating that you reside with them or in their home. With that we need the above information in their name. Additionally, you, as the parent, will have 30 days to provide the school with a bill that comes to the address in your name.
<input type="checkbox"/>	Driver's License/Photo I.D. of Parent/Legal Guardian. Parent/Legal Guardian must be present during registration.
<input type="checkbox"/>	Proof of Grade Placement – Most recent Report Card (Grades 1-8) or Current Transcript (Grades 9 – 12).
<input type="checkbox"/>	Vision & Hearing (Kindergarten Only). Results must be presented by the first day of school.
<input type="checkbox"/>	Proof of Custody, if applicable.
<input type="checkbox"/>	Special Education IEP or 504 Plan, if applicable.
<input type="checkbox"/>	Medical Issue Documentation, if applicable.

### FAXES ARE NOT ACCEPTED

The Board of Education of the Warren Consolidated School District complies with all federal and state laws and regulations prohibiting discrimination and with all requirements and regulations of the United States Department of Education and the Michigan State Department of Education. No person, on the basis of sex, race, color, religion, national origin or ancestry, age, marital status, limited English or handicap shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any program or employment practice or activity.