

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2018 - 2019

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Grissom M. S.

Date of Drill 5/28/2019 Time drill was held 7:00 a.m.

Exact time required to evacuate/shelter/secure 4 hours

Total Participants all staff and students _____

Remarks We opened the day in lockdown mode based upon a threat that was received over the weekend.

Staff were assigned positions and all students entered through the gym door where their belongings were searched. We operated until lunch in a modified lockdown.

Total required drills complete to date 3

Name and title of person conducting drill Jodi Samp

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title Brent Bott, WCS Security and Crisis Director and Officer Greg Muir, SH Police

Drill Submitted Electronically Date 05/27/2019

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Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Grissom Middle School

Date of Drill 4/10/19 Time drill was held 12:00

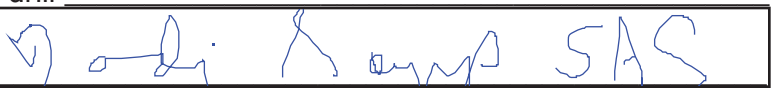
Exact time required to evacuate/shelter/secure 3 min

Total Participants 880

Remarks _____

Total required drills complete to date 5 fire drills

Name and title of person conducting drill Jodi Samp

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title Joseph Konal, Principal

Drill Submitted Electronically Date 04/29/2019

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Lock Down – ***3 required**
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AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Grissom Middle School

Date of Drill 03/21/2019 Time drill was held 1:50 pm


Exact time required to evacuate/shelter/secure 00:02:15

Total Participants 850

Remarks All classrooms followed procedures as listed. Noted missing shelter sign in computer lab and it was replaced. Concerns expressed again, regarding missing blinds on front office windows.

Total required drills complete to date 1

Name and title of person conducting drill Jodi Samp

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date _____

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Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Grissom Middle School

Date of Drill February 28, 19 Time drill was held 12:55

Exact time required to evacuate/shelter/secure 3 min.

Total Participants 870

Remarks Administers to lock cafeteria doors.

Still need blinds for the windows in the
front office.

Total required drills complete to date 5

Name and title of person conducting drill Jodi Samp

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title Joseph Konal

Drill Submitted Electronically Date Mar. 4, 2019

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Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Grissom Middle School

Date of Drill 10/9/2018 Time drill was held 12:15

Exact time required to evacuate/shelter/secure 4 min.

Total Participants 860

Remarks _____

Total required drills complete to date two

Name and title of person conducting drill Jodi Samp

Signature of person conducting drill

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title Mr. Konal, Principal

Drill Submitted Electronically Date 10/9/2018

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Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Grissom Middle School

Date of Drill 9/28/18 Time drill was held 10:06 am

Exact time required to evacuate/shelter/secure 00:01:45

Total Participants 860

Remarks In classroom 314 and other corner classrooms that received the stationery blinds, the blinds DO NOT cover the entire windows. The door mullion on the central east door to café is still missing and we are unable to secure the café

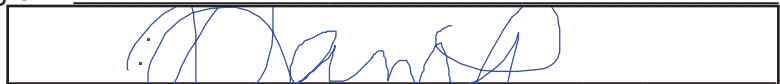
The deadbolt from room 309 into room 307 does NOT work, Room 202 is missing a blind slat on the window,

The door between rooms 202 and 206 is missing a lock, Exterior gym doors do NOT close all the way unless pulled and the gym/building is accessible from the outside,

Total required drills complete to date 3

Name and title of person conducting drill Samp

Signature of person conducting drill



Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 10/10/18

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- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Grissom Middle

Date of Drill 9/12/2018 Time drill was held 9:00 AM

Exact time required to evacuate/shelter/secure 4 Min.

Total Participants 870

Remarks _____

Total required drills complete to date 1

Name and title of person conducting drill Jodi Samp AP

Signature of person conducting drill

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 9/12/2018