

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

_____ School Year

<u>TYPE OF DRILL</u>	<u>TIME OF DRILL</u>
<input type="checkbox"/> Fire Drill – *5 required <small>Conduct one prior to 12/1*</small>	<input checked="" type="checkbox"/> Standard
<input checked="" type="checkbox"/> Tornado (Take Shelter) Drill – *2 required <small>Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*</small>	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down – *3 required <small>Conduct one prior to 12/1*</small>	<input type="checkbox"/> Recess
<input type="checkbox"/> AED/Cardiac Event	<input type="checkbox"/> Other Events (e.g. Lunch)
<input type="checkbox"/> Other (e.g. bus evac.)	
Mandatory Drills *Mandated by changes to the school code	

Name of Reporting School Willow Woods Elementary

Date of Drill January 10, 2019 Time drill was held 1:38 PM

Exact time required to evacuate/shelter/secure 11 Minutes

Total Participants ^{417 students 38 staff} _____

Remarks Announcement was made by Prinicipal via walkie talkie
notifying staff and students to take shelter quietly and to listen to teacher directions. After using
the walkie talkie to contact each teacher for attendance. The all clear was made to go back to class.

Total required drills complete to date one

Name and title of person conducting drill Vera Ivezaj

Signature of person conducting drill

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 1/10/19

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2018-2019 School Year

<u>TYPE OF DRILL</u>	<u>TIME OF DRILL</u>
<input checked="" type="checkbox"/> Fire Drill – *5 required <small>Conduct one prior to 12/1*</small>	<input checked="" type="checkbox"/> Standard
<input type="checkbox"/> Tornado (Take Shelter) Drill – *2 required <small>Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*</small>	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down – *3 required <small>Conduct one prior to 12/1*</small>	<input type="checkbox"/> Recess
<input type="checkbox"/> AED/Cardiac Event	<input type="checkbox"/> Other Events (e.g. Lunch)
<input type="checkbox"/> Other (e.g. bus evac.)	
Mandatory Drills *Mandated by changes to the school code	

Name of Reporting School Willow Woods Elementary

Date of Drill 10/17/18 Time drill was held 1:47 PM

Exact time required to evacuate/shelter/secure 4 Minutes

Total Participants 490

Remarks The alarm was sounded and the students and staff exited the building. Principal radioed each grade via Walkie-Talkie. for attendance. Once all staff and students were accounted for, the outside bells were rung for re-admittance.

Total required drills complete to date 2

Name and title of person conducting drill Vera Ivezaj, Principal

Signature of person conducting drill

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title Cheryl A Piec, Principal

Drill Submitted Electronically Date 10/18/18

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2018-2019

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Willow Woods Elementary

Date of Drill 10/02/2018 Time drill was held 1:35 PM

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants Entire Building

Remarks Announcement was made by the Principal using PA system that we were going into and External Lockdown.

Instructions were given and after a complete security walk through the building an announcement was made for the "all clear" by the

PA system.

Total required drills complete to date One

Name and title of person conducting drill Vera Ivezaj, Principal

Signature of person conducting drill

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 10/09/18

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

_____ School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Willow Woods Elementary

Date of Drill 09/24/2018 Time drill was held 9:15 AM

Exact time required to evacuate/shelter/secure 4 minutes

Total Participants Entire Building

Remarks The alarm was sounded and the students and staff exited the building.

Principal radioed each grade via walkie-talkie for attendance.

Once all were accounted for, the outside bells were rung for re-admittance.

Total required drills complete to date One

Name and title of person conducting drill Vera Ivezaj, Principal

Signature of person conducting drill

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title Cheryl A Piec, Secretary

Drill Submitted Electronically Date _____